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What sort of information do we collect?

To offer you storage, it is necessary for us to collect information about you, including:

- your name
- licence number and details
- date of birth
- passport number
- telephone number
- email address
- physical address
- CCTV footage, and/or audio
- any other information reasonably necessary.

We collect, maintain, use and disclose this information in accordance with the *Australian Privacy Principles and Privacy Act 1988.*

Why do we collect information from you?

We collect your information to assist us to provide you with storage and do business with you. You may choose not to provide us with personal information, but if we cannot identify you it is impractical for us to offer you storage.

Disclosing your information

We may need to disclose your information to others outside our business, including services providers, law enforcement agencies, government agencies and departments, debt collection agencies, storer screening databases and others. In some circumstances, your information may be sent outside of Australia for processing or storage, including to NZ, the USA and the UK.

We take your privacy seriously

We have a detailed Privacy Policy which further details why we collect your information, how we may disclose it, how we ensure it is secure, your right to view and correct personal information we hold, and how to lodge a complaint if you believe we have breached the *Australian Privacy Principles*.

How to view or obtain a copy of our Privacy Policy

You can obtain a copy of our Privacy Policy by:

- requesting one from our office, or
- viewing it online on our website (details are listed above).